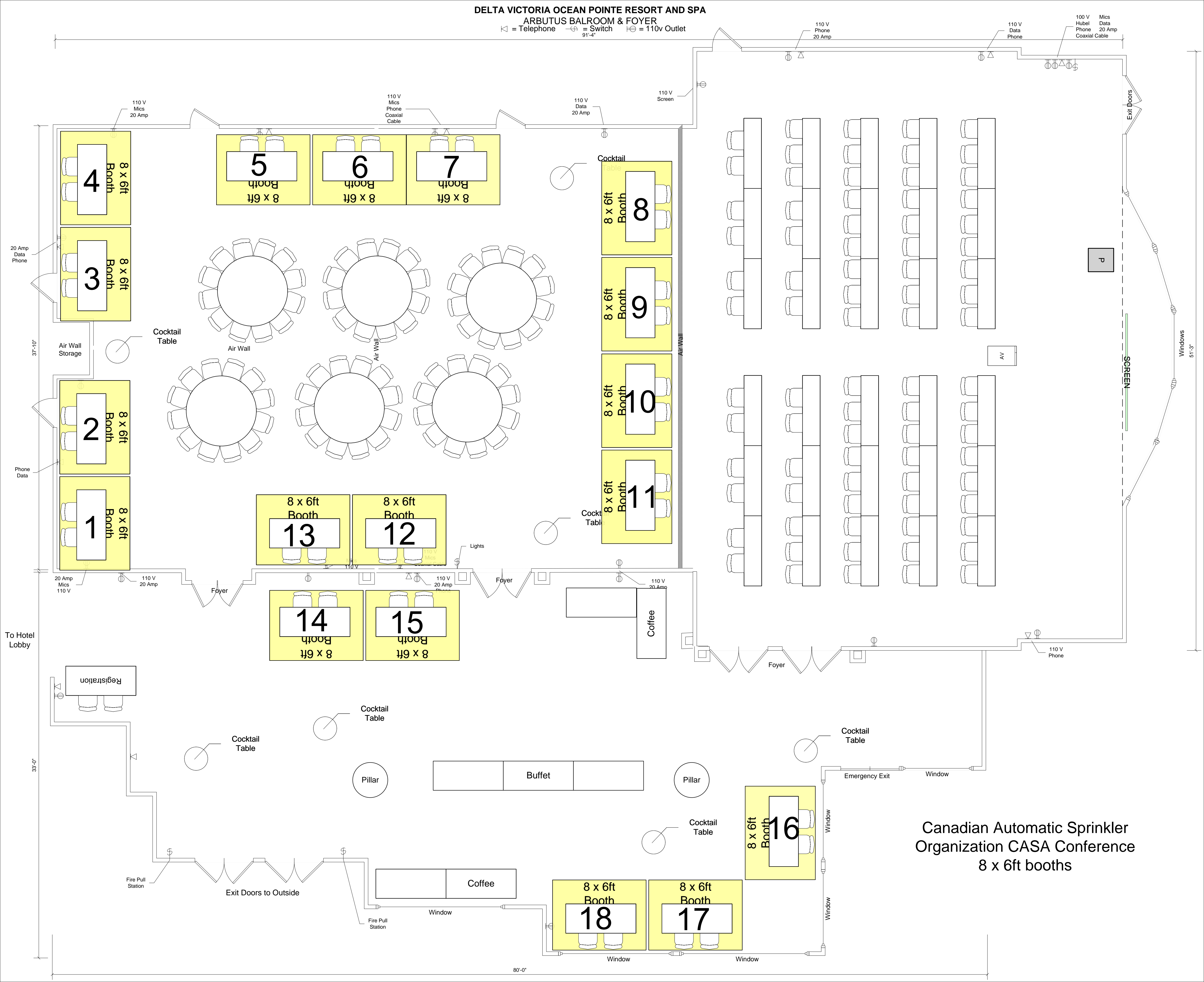


DELTA VICTORIA OCEAN POINT RESORT AND SPA

ARBUTUS BALROOM & FOYER

☐ = Telephone ⚡ = Switch 91-4" ⚡ = 110v Outlet



Canadian Automatic Sprinkler Organization CASA Conference
8 x 6ft booths

RULES AND REGULATIONS PERTAINING TO EXHIBITS

The Canadian Automatic Sprinkler Association offers qualified applicants the opportunity to exhibit fire sprinkler related products and services in appropriate booths set aside during the Association's Annual Seminar.

I. Qualification for Exhibitors

- A. This fire sprinkler exhibit has as its objective advancing the art and science of firesprinkler protection. The Canadian Automatic Sprinkler Association will determine which applicants are best qualified to serve this purpose as exhibitors within the framework of these rules.
- B. Exhibits will be restricted to fire sprinkler related products and services. The C.A.S.A. will have the final authority in determining if a prospective exhibitor meets these criteria. Preference will be given to:
- 1) members of C.A.S.A.
 - 2) manufacturers and suppliers of products which have been tested and listed, certified, or approved by one or more of the nationally recognized fire testing laboratories, if such product testing is applicable and available
 - 3) organizations providing fire safety related services offering one or more of the following
 - a) research or laboratory testing
 - b) inspection
 - c) educational or technical services related to fire protection or sprinkler systems
 - d) manufacturers or suppliers of new products to advance fire sprinkler technology

II Audience

Admission to the floor of the fire sprinkler exhibit will be granted only to registrants of the CASA Annual Seminar wearing an official attendance badge or those wearing official guest badges. Guest badges will be available at the registration desk and are limited to those individuals who are not eligible for membership within our Association. Each person issued an exhibitor badge must be employed by the exhibitor or have a direct business affiliation with same, and each badge must be filled out by the registrar for record keeping purposes. Those persons requiring "Exhibitor Badges" at the conference will be required to show identification that shows their affiliation with an exhibiting company.

III. Selection of Booth Area

- A. The number of exhibitors will be limited by the number of exhibit areas that are available. Exhibit areas are to be clearly stated on the floor plans.
- B. No exhibitor may assign or sublet the whole or any part of the space allotted, nor may any exhibitor exhibit therein any goods other than manufactured or handled by the exhibitor in the regular course of their business.

IV. Booth Standard

All exhibits will be limited to those materials and products that can be displayed or demonstrated on the top of a 6' x 2.5' x 30" table, and in a 8' x 6' booth area provided by the Association. The height of any materials on the table, or booth area cannot exceed 10' from the finished floor surface. No exhibit may span an aisle by roofing or floor covering without prior acceptance from the C.A.S.A. The following practices are prohibited:

- A. constant noisy electrical or mechanical apparatus interfering with other exhibitors
- B. canvassing or distributing any material outside the exhibitor's own space
- C. sub-leasing of exhibit space
- D. the use of billboard advertisements and/or display of signs outside the exhibit area
- E. soliciting participation and surveys
- F. publicizing and/or maintaining any extra-curricular activities, inducements, demonstrations, or display away from the exhibit area during the exhibit hours

The right is reserved to refuse the applications of concerns not meeting standards required or expected as well as the right to curtail or to close exhibits or parts of exhibits that reflect unfavourably on the character of the meeting. The management also reserves the right to re-locate or re-arrange the floor plan.

V. Installation, Opening, and Closing of Exhibits

Each exhibitor agrees to man their booth during all hours the exhibit hall is open and agrees not to dismantle their booth or to do any packing before the official final closing.

VI. Delivery and Removal of Display Equipment

Display materials should be limited to those which exhibitors could carry with them during travelling with limited packing materials.

VII. Booth Equipment

Exhibitors will be provided with a 6' x 2.5' x 30" table in a 8' x 6' designated floor area, and tablecloth.

VIII. Booth Decorations

- A. Crepe paper, tissue paper, cardboard, or corrugated paper shall not be used unless treated to be flame retardant. All cloth decorations must either be treated so as to be flame retardant or be inherently flame retardant. All surplus packing containers, excelsior, wrapping paper, etc. are to be removed from the public exhibit spaces prior to the opening of the exhibit and as soon as possible after the exhibit is set up. Flammable and combustible liquids and gases, highly combustible plastics, and open flame devices shall not be allowed without the express permission of the Fire Prevention Bureau of the City.
- B. The exhibitors shall install their exhibits in such a manner as not to cause damage to any other exhibits or booths or to the building. Nothing shall be posted on, tacked, mailed, screwed, or otherwise attached to the columns, walls, floors, or other parts of the building or furnishings. Any such damage so caused by the exhibitor shall be paid for by the exhibitor.

IX. Labour

All work in connection with the display assembly or dismantling.

X. Insurance

All exhibitors will insure themselves, at their own expense, against property loss or damage, and against liability for personal injury. Proof of such insurance will be required by CASA.

XI. Nature of Exhibits

- A. The exhibiting activities of each exhibitor in the exhibit hall must be within the exhibitor's allotted exhibit space. Exhibitors will not use noise, lighting, or other distractions judged by the Exhibit Manager to be offensive to other exhibitors. Visual aid devices, tape recording equipment, and similar mechanical devices shall not unduly interfere with, or be disconcerting to other exhibitors.

Exhibitors or their representatives who fail to comply with these regulations will be requested to leave the exhibit hall without refund, appeal, or redress.

- B. Only products which can be exhibited within the defined space limitations of the can be accepted, although manufacturers or suppliers of products of larger size or sizes may be promoted through the use of models, visual aids, or appropriate trade literature.
- C. Exhibitors may not dispense food or beverages in the exhibition hall.

XII. Liability

Exhibitors agree to protect, save, and keep the Canadian Automatic Sprinkler Association and the Meeting Hotel forever harmless for any damage or charges imposed for violations of any law or ordinance whether occasioned by the negligence of the exhibitor or those holding under the exhibitor, as well as to strictly comply with the applicable terms and conditions contained in the agreement between Exhibit Hall and C.A.S.A. regarding the exhibition premises; and, further, each exhibitor shall at all times protect, indemnify, save, and keep harmless the Canadian Automatic Sprinkler Association and the Meeting Hall or Hotel, against and from any and all loss, cost, damage, liability or expense from or out of, or by reason of, any accident or other occurrence to anyone, including the exhibitor, its agents, employees, and business invitees, which arises from or out of, or by reason of, said exhibitor's occupancy and the use of the exhibit premises or any part thereof.

XIII. Cancellation of Booth Space

Cancellations will not be accepted after the deadline date of June 1. The exhibitor is responsible for the total booth rental irrespective of cancellation, including cancellation by the exhibitor because of a failure of an exhibit to arrive for any reason.

XIV. Cancellation of Exhibit or Annual Meeting

Should any emergency arise prior to the opening date of the C.A.S.A. Annual Meeting and Seminar, which would prevent its scheduled opening, such as strikes, destruction, or damage of the exhibit hall, acts of God, etc., or a declaration of war, the C.A.S.A. will be free from any recourse or liability